



CHECKS PAYABLE TO: DISCOVER BURIEN

MAIL TO: MARKETING INNOVATIONS

916 SW 152nd Street • Burien WA 98166
(206) 941-7199 • Fax (206) 242-3880
www.discoverburien.com

Market Manager Debra George at (206) 941-7199

2012 - Burien Farmers Market

SW 152ND STREET & 5TH PLACE SW - BURIEN TOWN SQUARE

The Burien Farmer's Market is an outlet for farmers, crafters and food processors to sell their wares directly to the public. In addition to the above, the Burien Farmers Market will be an outlet for area non-profit organizations to provide information to the public through displays, performances, handouts, personal contact and fund raising. One stall will be set a side each week for non-profits to use. Final decisions for non-profit scheduling will be handled by the Market Manager.

The following are the rules and regulations for the Burien Farmers Market. Please read each page and complete a application to be considered to participate.

RULES & REGULATIONS

MARKET HOURS

The market will run every Thursday from May 3rd to October 25th. Hours of operations will be 11 am to 6 pm. **All vendors must be ready for business by 11 am and can not begin tear down until 6 pm.** Vendors will be given 1 hour for tear down, unless prior arrangements have been made with the Market Manager.

SELECTION OF VENDORS

All vendors to the Burien Farmers Market must grow, craft or process what they sell. Resellers are not allowed in the Market. All items will be judged on quality and value and contribution to the market. No used or antique items will be allowed to be sold at the Market.

Vendors must be present each week they commit to.

All items offered for sale at the Burien Farmers Market shall be subject to inspection and approval by the the Market Manager.

STALL ASSIGNMENTS

Stalls will be assigned to Vendors based on the following:

- 1) Commitment / Frequency of space
- 2) Farmers
- 3) Food Processors
- 4) Crafters
- 5) Non-profit Groups

BOOTH SET-UP

Vendors will be allowed into Market area starting at 8 am. ALL vehicles must be removed from area by 10 am. We ask that each vendor to be considerate and unload their vehicle quickly and then park it. Vendors wishing to load-in between 10 am and 11 am will have to cart items in - NO VEHICLE ACCESS BETWEEN 10 AM AND 11 AM.

Burien Farmers Market

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TEAR DOWN

For the safety of customers, no vendor can begin tear down until close of Market at 6 pm. Safety is our #1 priority. When entering the market, please be considerate of pedestrians that may be lingering around. Vehicles should enter in from SW 152nd Street. Park on the left of the yellow and pass on the right of the yellow line.

STALLS

Stalls will be approximately 10' x 10'. If the vendor exceeds past the 10' x 10' area, they will be charged accordingly, or required to meet the space requirements.

No stakes, poles, signs etc. will be permitted to be adhered to the ground or the exterior of any building, these items should only adhere to vendor equipment.

Marking or painting on the gravel or asphalt is prohibited.

All regular trash must be put inside the designated trash dumpster.

No dumping of chemicals, hay/straw, ashes, grease or foreign items is allowed on the property.

ALL TENTS AND AWNINGS MUST BE SECURED WITH PROPER WEIGHTS TO PREVENT BLOWING AWAY AND CAUSING DAMAGE. TENTS PRE APPROVED BY THE FIRE DEPARTMENT ARE THE EZ-UP FIRE RESISTANT TENTS - IF YOU DO NOT HAVE A EZ-UP TENT YOU MUST GET YOUR TENT APPROVED BEFORE YOU PARTICIPATE!

FEES & PAYMENTS

Daily Rental fees of \$25 per stall are payable to the Market Manager when they collect between 2 pm and 5pm on market day.

VENDOR PARKING

Vendors must park in designated vendor parking areas only. Please ask market manager where this is.

CLEAN UP

Each vendor is responsible for leaving their area clean. NO EXCEPTIONS. Discover Burien is not responsible for items left on the premises. Brooms, rakes, and tools needed for clean up will be provided by the Discover Burien Association.

SIGNS

All vendors must have a sign clearly marking the name of the business.

PRINTED MATERIAL

Vendors are allowed to display in their booths materials that pertain to their products. Other than the Vendor materials, no petitions, or other printed material, political or otherwise, will be distributed or displayed at the Burien Market, without prior approval by the Market Manager.

PRICING

Pricing of goods sold at the Market and any applicable taxes are the sole responsibility of the individual Vendor. The advertising of discounted prices and promoting other non-market locations is not permitted on the Market site.

AMPLIFIED MUSIC

Amplified music or paging systems cannot be used by Vendors. No generators are allowed, unless approved by the Market Manager.

HEALTH PRACTICES

All Vendors must adhere to sanitary procedures as outlined by the King County Public Health Department. All food concessionaires, and food samplers are responsible for obtaining proper Health and food handlers permits and registration needed to do business at the Burien Farmers Market. Any Vendor found to be selling contaminated food or produce shall be suspended from selling operations until satisfactory clearance has been obtained from the King County Health Department.

For information on permits, registration and requirements please call (206) 296-4708.

Burien Farmers Market

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SMOKING POLICY

No smoking or any kind of open flame will be permitted in or around the market area, unless otherwise authorized by the Market Manager.

DRUG AND ALCOHOL POSSESSION POLICY

The unlawful possession or use of illegal drugs and / or alcohol on the Market site will not be tolerated.

ORGANIC LABELING

Use of the phrase "organic", in produce sales, shall be governed and regulated in accordance with Washington State Department of Agriculture regulations. All Vendors are required to advertise truthfully and to respond to customer's questions in a like manner.

ADVERTISING

Advertising of the Burien Farmers Market will be the responsibility of the Discover Burien Association and is for the benefit of all Vendors at the market.

ALL VENDORS

All vendors are responsible for paying taxes & licenses needed to do business in the State of Washington. All grievances need to be put in writing to the Discover Burien Association at PO Box 66237, Burien Washington 98166.

AGREEMENT

By accepting a stall at the Burien Farmers Market each Vendor thereby agrees to abide by these regulations and must sign the attached Hold Harmless Agreement covering both the City of Burien and Discover Burien. The Management of the Burien Farmers Market reserves the right to cancel the privileges of any Vendor who, in the opinion of Management, has willfully violated the rules and regulations of governing the Burien Farmers Market. The Market Management, Discover Burien will enforce the above rules in a fair and consistent manner.

RULES AND REGULATIONS ARE SUBJECT TO CHANGE

I have read the rules and regulations to the Burien Farmers Market and agree to abide by them.

SIGNATURE

PRINT NAME

DATE



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2012 Burien Farmers Market Application

VENDOR NAME:							
BUSINESS NAME:	UBI or SSI #:						
ADDRESS:							
CITY, STATE & ZIP:							
PHONE:	CELL PHONE:						
E-MAIL:	WEB SITE:						
HOW MANY SPACES DO YOU REQUIRE? (each space is 10' x 10')							
TYPE OF BOOTH: PRODUCE PROCESS NURSERY CRAFT OTHER _____							
The Burien Farmers Market is a quality event! To maintain the high quality of our vendors' goods, we are a juried market. Please complete the following.							
PRIMARY PRODUCT: _____							

Please list any other products that you will sell: _____							

MARKET DAYS REQUESTED: <i>(circle dates wanted)</i>	<table style="width: 100%; border: none;"> <tr> <td>MAY: 3, 10, 17, 24, 31</td> <td>AUGUST 2, 9, 16, 23, 30</td> </tr> <tr> <td>JUNE 7, 14, 21, 28</td> <td>SEPTEMBER 6, 13, 20, 27</td> </tr> <tr> <td>JULY 5, 12, 19, 26</td> <td>OCTOBER 4, 11, 18, 25</td> </tr> </table>	MAY: 3, 10, 17, 24, 31	AUGUST 2, 9, 16, 23, 30	JUNE 7, 14, 21, 28	SEPTEMBER 6, 13, 20, 27	JULY 5, 12, 19, 26	OCTOBER 4, 11, 18, 25
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COST: Each 10' x 10' space is \$25 per week - NO COMMISSIONS. Pre payment required for 1st day, otherwise collection will occur on Market Day. A \$25 paperwork processing fee is charge for your first market day.							

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TYPE OF TENT USING:

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